

DRONACHARYA

College of Engineering

Khentawas, Farrukh Nagar, Gurugram, Haryana
Approved by: All India Council for Technical Education (AICTE), New Delhi
Affiliated to: Gurugram University, Gurugram

Notice No: DCE/GGN/IQAC/2023-24/02

Date: 12th Jan, 2024

NOTICE

All the Academic and Management Council members are hereby requested to attend the committee meeting on 17th January 2024, Wednesday in Conference Hall at 3:30 P.M. Attendance is compulsory.

AGENDA of the Meeting

- To confirm resolution of previous meeting.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss action taken against feedback of different stakeholders.
- Discussion on NBA readiness.
- Any other point of discussion with the permission of the Chair.

Copy to:

1. Principal
2. Registrar
3. All HOD's
4. NAAC Coordinator

Neelam

IQAC Coordinator

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MINUTES OF THE MEETING OF INTERNAL QUALITY ASSURANCE CELL HELD ON January 17th 2024, Wednesday.

Referring to the circular **DCE/GGN/IQAC/2023-24/02** dated **12th January 2024, Friday**, the meeting was held on 17th January 2024, Wednesday at 3:30 P.M. at the conference hall with the following Agenda:

- To confirm resolution of previous meeting.
- To discuss the curricular aspects of the Academic Programs and suggest improvements.
- To discuss action taken against feedback of different stakeholders.
- Discussion on NBA readiness.
- Any other point of discussion with the permission of the Chair.

The following members were present:

Head of the Institution	Prof. (Dr.) Isha Malhotra
Senior Faculty	Dr. Ashok Kumar
	Dr. Yashwardhan Soni
	Dr. Ashima Mehta
	Dr. Ashwani Kumar
	Dr. Vimmi Malhotra
	Dr. Megha Goel
Registrar	Dr. Hansraj Yadav
R & D Head	Prof. Dimple Sapru
External experts	Dr. Sameer Kumar
IQAC Coordinator	Dr. Neelam Bhardwaj
Alumni	Naman Bajgoti

The following agenda points were discussed and decision taken:

- Proposal to integrate cross-disciplinary projects within the curriculum to foster collaboration among students from different engineering streams was received.
- Curricular aspects of all the Academic Programs were discussed and it was strategized that there is need to focus upon the growth of the slow learners. It was suggested to take more doubt classes for them.
- All the departments were informed to update the information including activities of the students and faculty to the website handling department.
- Discussed QP settings, assignments and evaluation schemes and academic audit documents.
- A circular has been prepared for the functional committees to submit the minutes of meetings for all academic years.
- For the NBA expert visit, the departments CSE and CSIT have to submit the details of general facilities and the criteria-wise in charge name list was proposed.
- For the general criteria from 8-10, the NBA coordinator will coordinate the proof document for review.

The meeting ended with a vote of thanks by Dr. Neelam Bhardwaj (IQAC Coordinator)

ISAa
Neelam
Mulkote
Megha
Decho
Yoni
Ashwin
Ankur
Deehan
Arif